# **PROSPECTUS**

FOR SUBMISSION OF ONLINE APPLICATION FORM & UPLOADING OF DOCUMENTS FOR VERIFICATION FOR ADMISSION INTO PG MEDICAL DEGREE AND DIPLOMA COURSES UNDER COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2020-21





Dr. NTR UNIVERSITY OF HEALTH SCIENCES, ANDHRA PRADESH, VIJAYAWADA - 520 008

|    | Dr. NTR UNIVERSITY OF HEALTH SCIENCES ::AP::VIJAYAWADA-8              |   |  |  |  |  |  |  |
|----|---|---|--|--|--|--|--|--|
|    | ADMISSION INTO PG MEDICAL DEGREE AND DIPLOMA COURSES UNDER            |   |  |  |  |  |  |  |
|    | COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2020-21               |   |  |  |  |  |  |  |
|    | IMPORTANT DATES TO REMEMBER   |   |  |  |  |  |  |  |
| 1. | Date of Notification  | 18-04-2020  |  |  |  |  |  |  |
| 2. | Availability of online Applications                                   | From 10.00 AM on 20-04-2020<br>to<br>11.00 PM on 26-04-2020 |  |  |  |  |  |  |
| 3. | Dates of exercising web options for admission into PG (MD/MS) courses | Will be notified later                                      |  |  |  |  |  |  |
| 4. | Commencement of classes   | Will be notified later                                      |  |  |  |  |  |  |
| 5. | Closure of admissions   | As per MCI Regulations                                      |  |  |  |  |  |  |

**NOTE:** All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.

#### Note: 1 The candidates should visit the University website http://ntruhs.ap.nic.in for circulars/ Notifications and Notices regularly for latest updates until closure of admissions

- 2 No further Notification will be issued by the University unless there is any change in the schedule. No Individual intimations will be sent.
- **3** If the candidate faces any difficulty for submitting the online application, the following numbers may be contacted:
  - for technical difficulties Nos. 9490332169 and 9030732880
  - for clarifications on Regulations No.8978780501 and 7997710168 (10.00 AM to 6.00 PM)



# Dr. NTR UNIVERSITY OF HEALTH SCIENCES: ANDHRA PRADESH- VIJAYAWADA - 520 008

Prospectus for admission into "Post Graduate Medical Degree / Diploma Courses under Competent Authority Quota for the academic year 2020-21"

#### **REGULATIONS:**

The following are the Regulations for admission into the State Quota seats of all Post Graduate Medical Degree / Diploma Courses under Competent Authority Quota in all the Medical Colleges affiliated to Dr.NTR UHS and in Sri Venkateswara Institute of Medical Sciences (SVIMS), TIRUPATI for the academic year 2020-21.

1. NUMBER OF SEATS UNDER COMPETENT AUTHORITY QUOTA:

Dr. NTR UHS (Affiliated Colleges):

1.1 Government Medical Colleges: 50% of the total available seats are in State Quota under Competent Authority.

<u>Private Un-Aided Non Minority Medical Colleges</u>: 50% of the total available seats are in Competent Authority Quota

1.2 The details of the seats available and Seat matrix under Competent Authority quota for the year 2020-21 will be displayed in the University website two days before the date of web counseling.

Sri Venkateswara Institute of Medical Sciences, Tirupati (SVIMS):

50% seats of the total available seats are State quota under Competent Authority. The details of the seats available for the academic year i.e., 2020-21 is given in the Page No.32.

#### 2. ELIGIBILITY

# THE CANDIDATES WHO FULFILLED THE FOLLOWING CRITERIA ARE ELIGIBLE:

2.1. Candidates should have passed MBBS from a recognized Medical College / University.

2.2 NEET PG – 2020 CUT OFF SCORE DETAILS: The candidates qualified in NEET PG-2020 examination with the following cutoff scores and above are eligible to apply.

| Category                             | Cut-off score<br>(out of 1200) |     |
|--------------------------------------|--------------------------------|-----|
| General Category (UR/EWS)            | 50 <sup>th</sup> Percentile    | 366 |
| SC/ST/BC (Including PWD of SC/ST/BC) | 40 <sup>th</sup> Percentile    | 319 |
| UR-PWD                               | 45 <sup>th</sup> Percentile    | 342 |

2.3 Candidates should have completed internship latest by **31-03-2020**.

#### 3. RESERVATION IN FAVOUR OF THE LOCAL CANDIDATES

**3.1** Admission to 85% of the seats shall be reserved in favour of the local candidates in relation to the local area as provided in A.P. Educational Institutions (Regulation of Admission) order, 1974 for Non- State-Wide courses as given in Annexure-III of GO (P) No. 646, Edu. (W1) Department, dt.10-7-1979.

#### 3.2 STATE-WIDE COURSES:

The courses at Siddhartha Medical College, Vijayawada are State-Wide courses and admission in to these Courses shall be regulated as per the provisions in the A.P. Educational Institutions (Regulation of Admission) Order, 1974 for State-Wide courses as given in Annexure-IV of GO (P) No. 646, Edu. (W1) Dept, dt.10-7-1979.

#### 3.3 LOCAL AREA:

- 3.3.1 The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the local area for the purposes of admission to the Andhra University, (Nagarjuna University) and to any other Education Institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 3.3.2 The part of the State comprising the Districts of Telangana State shall be regarded as local area for the purposes of admission to the Osmania University, (the Kakatiya University) and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 3.3.3 The part of the State comprising the Districts of Ananthapur, Kadapa, Kurnool, Chittoor and Nellore shall be regarded as local area for the purposes of admission to Sri Venkateswara University and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

#### 3.4 LOCAL CANDIDATES:

- 3.4.1 A Candidate for admission shall be regarded as local candidate in relation to a local area.
  - i) If he/she studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared in relevant qualifying examination.

or

- ii) Where during the whole or any part of the 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination, he/she has not studied in Educational Institutions, if he/she had resided in that local area for a period of not less than 4 years immediately preceding the date of commencement of the relevant qualifying examination, in which he/she appeared or as the case may be first appeared.
- 3.4.2 A candidate who is not regarded as a local candidate under sub-regulation (3.4.1) Above in relation to any local area shall
  - i) If he/she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to:

- a) Such local area where he/she has studied for the maximum period out of the said period of 7 years.
- b) Where the period of his/her study in two or more local areas are equal, such local area where he/she has last studied in such equal periods

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- ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for relevant qualifying examination, he/she has not studied in the educational institution in any local area, but he/she has resided in the State during the whole of the said period of 7 years be regarded as a local candidate in relation to
  - a) Such local area where he/she has resided for the maximum period out of the said period of 7 years.

or

b) Where the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

#### **3.4.3 EXPLANATION:** (for purpose of this sub-regulation).

- i) "Educational Institution" means a University or any Educational Institution recognized by the State Government, a University or any other Competent Authority.
- ii) "Relevant qualifying examination in relation to admission to any course of study" means the examination, a pass in which is the minimum educational qualification for admission to such course of study.
- **NOTE:** The relevant qualifying examination for admission into Post Graduate courses is MBBS examination. The question whether the candidate is a local candidate or not will be determined with reference to his/her first appearance in the Part II of Final MBBS examination.
- a) In reckoning the consecutive academic years during which a candidate has studied any period of interruption of his/her study by reasons of his/her failure to pass any examination and any period of his/her study in a State wide University or a Statewide Educational Institution shall be disregarded.
  - b) The status of candidates who passed MBBS from Siddhartha Medical College (State Wide Institution) will be decided basing on their study period prior to their admission into MBBS course at Siddhartha Medical College for arriving at the local and non-local status, since it is a Statewide Institution.
- iv) The question whether any candidate for admission into any course of study has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his/her parent or guardian.
- 3.5 While determining the number of seats to be reserved in favour of local candidates under subregulation (3.1), any fraction of seat shall be counted as one, provided that there shall be one unreserved seat.
- 3.6 If a local candidate in respect of a local area is not available to fill any seats reserved or allocated in favour of local candidate in respect of that local area, such seats shall be filled in as if it had not been reserved.

3.7 The applicant who claims to be local candidate with reference to sub-regulation 3.4.1 (i) or 3.4.2 (i) shall produce study certificate/certificates issued by the Head of the Educational Institution / Institutions concerned indicating the details of the year or years in which the Candidate has studied in educational institution in such local area for a period of not less than 4/7 consecutive academic years as the case may be ending with the academic year in which he/she appeared or as the case may be first appeared for the Part-II of Final MBBS examination.

Those who did not qualify as local candidate under sub-regulation 3.4.1 (i) and 3.4.2 (ii) but claim to qualify by virtue of residence shall produce a certificate issued by an officer of the Revenue Department not below the rank of Mandal Revenue Officer independent charge of Subtaluk / Mandal in the form annexed to G.O.No.628, Education dt.25-7-1974.

- 3.8 The following categories are eligible to apply for admission to the remaining 15% of un-reserved seats.
- 3.8.1 All candidates defined under sub-regulation (3.4) of Regulation-3.
- 3.8.2 Candidates who have resided in the State for a total period of ten years excluding period of study outside the State, or either of those parents have resided in the State for a total period of ten years excluding period of employment outside the State.
- 3.8.3 Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar Quasi-Public Institutions in the State.
- 3.8.4 Candidates, who are spouses of those in employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or a University or other Competent authority and similar other Quasi Government Institutions within the State.
- 3.8.5 Candidates who are employed in the State Government Undertakings, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public institutions within the State.
- 3.8.6 Candidates who are spouses of the local candidates as per Regulation 3.4
- 3.8.7 Guidelines vide circular Memo No. 4136/SPF&MC/2015-5, dated 08-08-2016 and 4136/SPF&MC/2015-13, dated. 20.11.2017 of General Administration (SPF & MC), Govt. of AP shall also be observed while determining the local area of a candidate.

NOTE: Relevant certificates must be uploaded along with application in respect of their claim for 15% Unreserved seats in respect of proof of 10 years residence, the certificate should be obtained from the Revenue Authorities not below the rank of Mandal Revenue Officer / Tahsildar.

#### 4. SERVICE CANDIDATES:

As per G.O Ms.No. 29, dt.22-03-2018 of HM & FW (C1) Dept., Government of AP, the service candidates will be given weightage of marks for determining their Merit position in the State as noted below:

#### (a) Tribal Area means:

- i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/ Upgraded PHCs/ CHCs/ Area Hospitals/Sample Survey cum assessment units/ Leprosy temporary hospitalization wards etc in Tribal areas.
- ii Incentive weightage of marks would be calculated @ 10 percent marks per year on the marks secured by the qualified candidate in the National Eligibility cum Entrance Test (NEET) PG examination up to a maximum of 30%.

#### (b) Rural Area means:

- i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/ Upgraded PHCs/ CHCs/ Area Hospitals/Sample Survey cum assessment units/ Leprosy temporary hospitalization wards etc in rural areas;
- ii Incentive weightage of marks would be calculated @ 8 percent marks per year on the marks secured by the qualified candidate in the National Eligibility cum Entrance Test (NEET) PG examination upto a maximum of 24%.

**Note:** service rendered up to **31-03-2020** will be considered for giving above said weightage.

- The candidates who avail incentive weightage marks should serve in the same area (Tribal/Rural) for a period of 3 years after completion of course.
- All the candidates who are in-service and seeking admission to the Post Graduate courses shall submit the online application with details of service rendered by them in a prescribed proforma along with applications.
- Candidates shall submit "Eligibility Service Certificate" issued by the concerned Head of the Department in the prescribed form at the time of verification of certificates.
- Applications which are not accompanied by the "Eligibility Service Certificate" will not be considered for awarding incentive of weightage marks.

#### Eligibility for deputation and deputation period:

- "Deputation to in-service candidates selected after addition of weightage of marks shall be restricted to 3 years only i.e., (36 months). The candidates selected to prosecute Post Graduate courses shall be sanctioned deputation for not more than one course in his service.
- In case, if a service candidate is selected after addition of weightage of marks for diploma course (if PG Diploma Seats are available) the candidate may be given deputation for a period of 2 years if the candidate is otherwise eligible. If a candidate is selected for a postgraduate degree, the candidate may be given deputation for a Period of 3 years.
- If a candidate has already completed PG Degree before joining Government Service, he/she will not be given deputation to do another PG Degree. If a candidate has done PG Diploma course before joining Government Service or after joining Government Service, if he/she is selected for a PG Degree, then the deputation period will be as per the orders issued by the Government of AP from time to time.
- In-service candidate shall join the course on or before the commencement of the course after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them immediately if they apply for relief enclosing a copy of the selection and allotment order issued by the Competent Authority.
- The candidate should have a leftover service of minimum 8 years for Degree and minimum 7 years for Diploma course to be eligible for deputation as service candidate.

**Note:** The In-service candidates shall serve for a period of 5 (five) years, in Government service after completion of Post Graduate course and in default he / she shall compensate the Government by remitting a sum of Rs.20,00,000/- (Rupees Twenty lakhs only) and refund the salary received during the study period as per G.O.Ms.No.122, HM & FW (E2) Dept., dated 13-4-2006 and amended as per G.O.Ms.No.87, HM & FW (E2) Department, dated 21-03-2007.

- All candidates who are in-service seeking admission into PG Courses shall submit application forms with details of service rendered by them in the proforma as per Annexure-IV-A.
- In-service candidates shall submit service certificate issued only by the concerned Directorate/
   Commissionerate in the prescribed form appended as Annexure IV B if already available with them.

#### 5. RESERVATIONS:

- 5.1 15%, 6%, 29% seats of Post Graduate Degree and Diploma Courses are reserved for SC, ST and BC (BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E-4%) candidates respectively, which are called vertical reservations.
- 5.2 Candidates claiming reservations under SC/ST/BC categories shall submit a permanent social status certificate issued by Andhra Pradesh Government as specified in the application form. The social status of SC/ST/BC candidates shall be subject to the scrutiny as per G.O.Ms.No.58 SW (J) Dept. Dt 12-5-97.
- 5.3 33 1/3 % and 5% seats of Post Graduate Degree and Diploma Courses as per MCI guidelines shall be reserved for women and differently abled candidates respectively, which are horizontal reservations for PG (Medical) Courses

#### 5.4 RESERVATION FOR ECONOMICALLY WEAKER SECTIONS (EWS):

The reservation of 10% in favour of Economically Weaker Sections (EWS) in admissions will be implemented if seats are sanctioned for EWS Quota by Govt. of India / Medical Council of India for the academic year 2020-21.

The candidate seeking the benefit of reservation should apply under PH category and enclose a valid disability certificate issued within three months prior to presenting his / her application.

The guidelines of Govt. of India and regulations of Medical Council of India shall be observed in making admissions of persons with disabilities (Physically Handicapped) candidates.

The Medical Board constituted by the University will scrutinize / verify the disability certificates as per G.O.MS.No.31 Women development, Child welfare & disabled welfare (DW) department dated 01-12-2009 and candidates claiming reservation under PH quota for confirmation of eligibility and the decision of Medical Board specially constituted for the purpose is final and binding on the candidates.

#### 6. APPLICATIONS THROUGH ONLINE:

6.1 The on-line application forms will be available in the website <a href="http://appgmed.apntruhs.in">http://appgmed.apntruhs.in</a> from 10.00 AM on 20-04-2020 to 11.00 PM on 26-04-2020. The candidates are advised to take a print out of the Prospectus/Instructions to fill the application from the website <a href="http://ntruhs.ap.nic.in">http://ntruhs.ap.nic.in</a> before proceeding to fill the application form.

6.2 The candidate should fill the online application form available in the Website with the data required-for through computer/mobile with data connection. The online application form can be filled through any computer with internet connection or mobile with data connection. The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates, Scanned Photo and Signature in the jpg/jpeg format separately (as shown below) (step-1) and ready to enter his/her correct data and upload the photo and signature after the payment of application fee through Online.

#### PROCEDURE TO FILE ONLINE APPLICATION

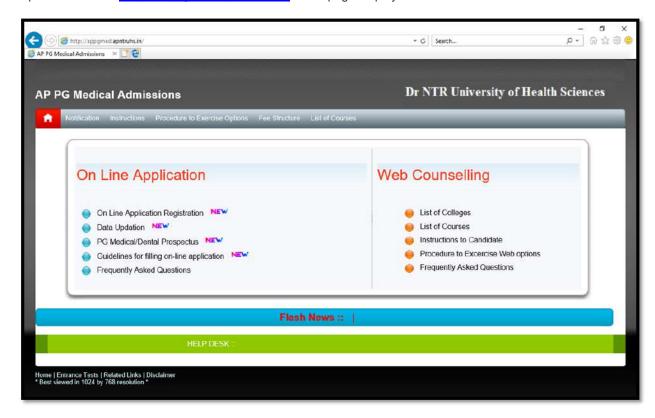
#### CERTIFICATES REQUIRED BEFORE FILLING THE APPLICATION FORM ON-LINE

In view of COVID-19 and LOCKDOWN, the process of application and certificate verification has been changed. The following Certificates are required to complete the application process. The certificates are to be scanned and kept ready to upload. Application fee has to be paid through online.

#### **List of Documents**

| Sl.No | Details of Certificate   | File Type   | Size of file |
|-------|--|-------------|--------------|
| 1.    | Copy of Provisional or Original MBBS Degree<br>Certificate. (Mandatory)  | pdf         | 500 KB       |
| 2.    | Copy of MBBS study certificate.  | pdf         | 500 KB       |
| 3.    | Copy of the Compulsory Rotatory Internship certificate.  (Mandatory)   | pdf         | 500 KB       |
| 4.    | Copies of Temporary / Permanent Medical Registration from the respective State Medical Council.  (Mandatory)   | pdf         | 500 KB       |
| 5.    | If the candidate passed MBBS from Siddhartha Medical College, Vijayawada, he / she has to submit study certificates from 6 <sup>th</sup> to Intermediate / 10+2. | pdf         | 500 KB       |
| 6.    | 10 years Residence proof/ Study certificates for Non<br>Local candidates claiming unreserved quota seats (who<br>studied MBBS outside AP/TS or other country)    | pdf         | 500 KB       |
| 7.    | Social Status Certificate (Permanent Caste Certificate) as shown in Annexure - I in the application form. (issued through mee-seva) if applicable                | pdf         | 500 KB       |
| 8.    | Parental Income Certificate if applicable.   |             | 500 KB       |
| 9.    | EWS certificate as per Government of AP orders (if applicable)   | pdf         | 500 KB       |
| 10.   | Differently abled Certificate issued by the Competent<br>Authority as specified in the<br>Regulations in case of PWD (Person with disability)<br>candidates      | pdf         | 500 KB       |
| 11.   | Photo identity proof (Aadhar) (Mandatory)  | pdf         | 500 KB       |
| 12.   | Service Certificate in case of In-service candidates as in Annexure-IV B.  | pdf         | 500 KB       |
| 13.   | NEET PG - 2020 - SCORE CARD. (Mandatory)   | pdf         | 500 KB       |
| 14.   | Candidate's Latest passport size Photo (Mandatory)   | jpg OR jpeg | 100 KB       |
| 15.   | Specimen Signature of the Candidate (Mandatory)  | jpg OR jpeg | 100 KB       |

1. Open the website <a href="https://appgmed.apntruhs.in">https://appgmed.apntruhs.in</a> Home page displayed as follows.



- 2. Click on the Online Registration.
- 3. Registration Form appears in which Candidate has to give the details to register.



4. After entering the details click on **validate** button.

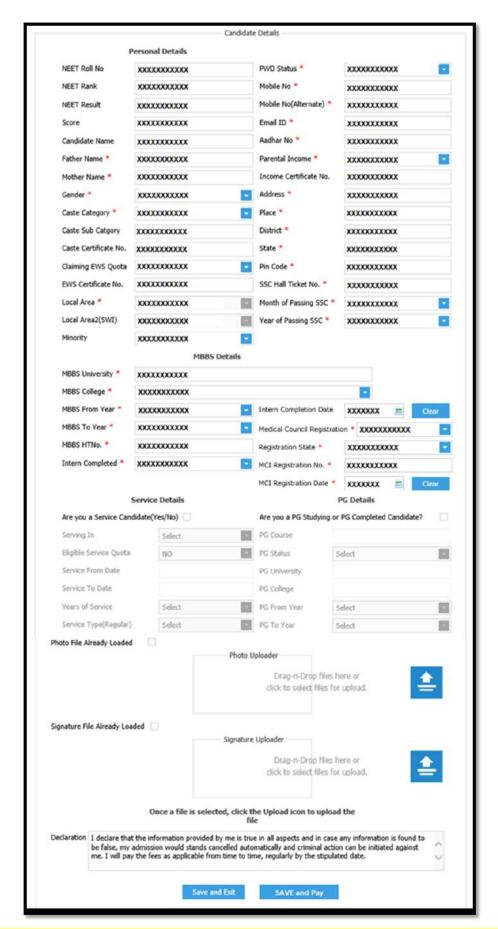
5. If all the details entered are correct you will receive the **Registration number on the screen and** also to your mobile. Please note down the registration number for further correspondence.



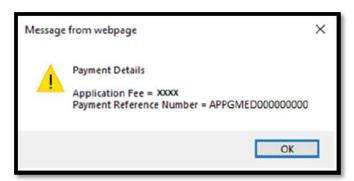
6. For updating the details of the candidate enter **Roll Number** and the **Registration number** and click on **validate** button to enter into the Application form.



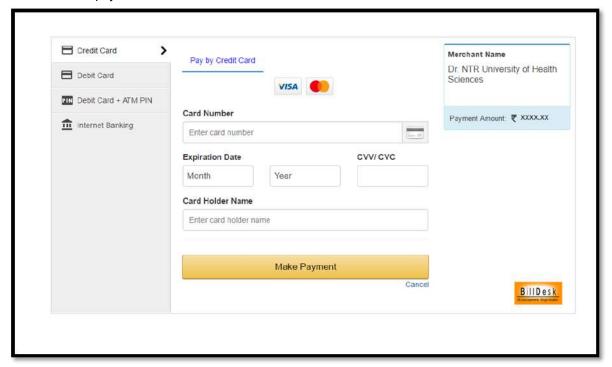
7. The application form will be displayed as shown below. You have to fill the details and upload Passport Size Photo and Signature (Note: Scanned photo and Signature should be less than 100 KB and in JPEG or JPG format)



- 8. After filling the form, click on **Save and Exit Button.** This process can be repeated till all the data you entered are correct using **Data Updation** link on the Home page. Then click on **Save and Pay Button** to proceed for payment. Depending on your caste category the Registration fee is varied. Once paid you will not get any refund. Hence, you are requested to double check the eligibility conditions mentioned in the Prospectus yourself and pay the fee.
- 9. Now you will be directed to the Payment Gateway, Click OK



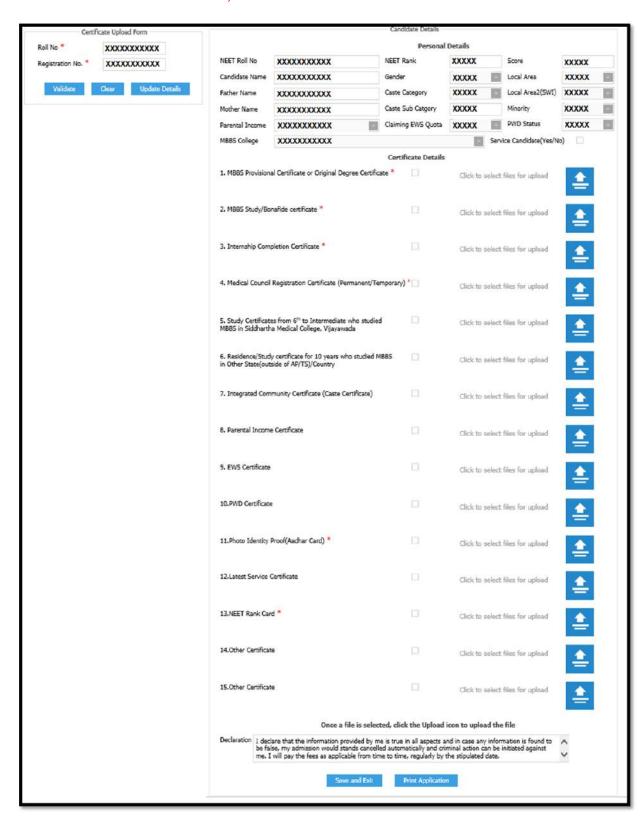
10. Select mode of payment



11. After payment you will receive a Successful Payment message



12. Click OK Button. You will be directed to upload Scanned PDF Certificates (Note: The size of each PDF document should be less than 500 KB)



13. After uploading all the required certificates, Click on **Print Application**, You will get your filled in application form, take printout of this form for further assistance.

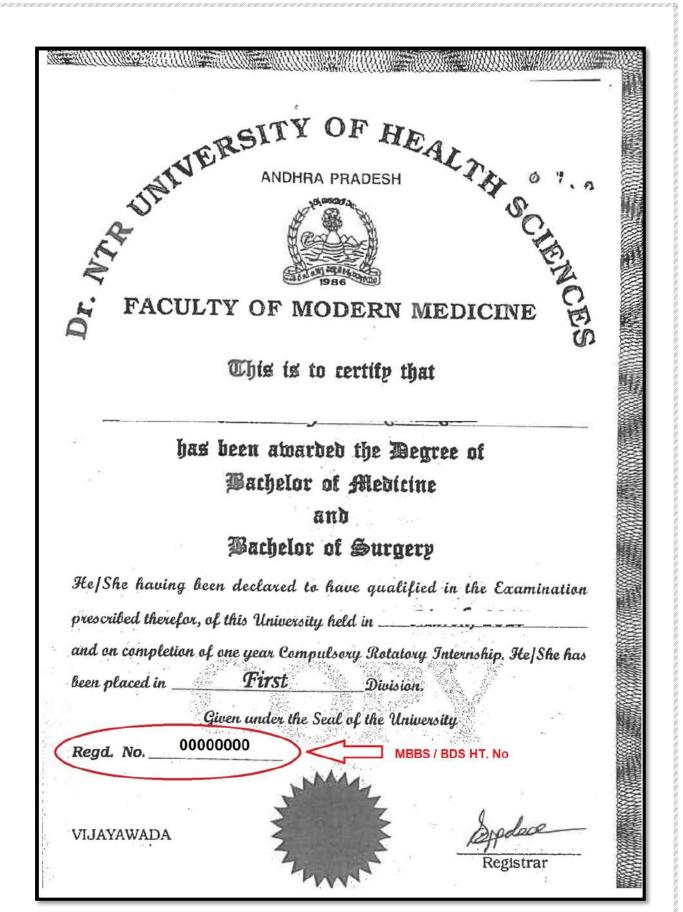
14. Sample of Filled in Application.



#### Do's and Don'ts

- Do not select or enter false information which can be liable for Criminal Action.
- Avoid using slow internet facility.
- Keep your mobile with you while applying and do not block SMS.

Sample Certificates through which certificate numbers are to be entered in the application











AP1

### GOVERNMENT OF ANDHRA PRADESH REVENUE DEPARTMENT

Application No

CGC000000000000

Date:

# CASTE CERTIFICATE NUMBER

COMMUNITY, NATIVITY & DATE OF BIRTH CERTIFICATE

| 1. This is to certify that the  | Sri/Srimathi/Kumari                                | and and have been  | S/o / D/o / M/o / F/o /  |
|---|--|--|--|
| W/o / H/o / C/o Sri.  | of   | village / Town of  | Mandal of '  |
| District of the State Andhra P  |  |  |  |
|   |  |  | is a native of   |
| village / Town of Manda   |  |  |  |
|   |  |  | is of  |
| village / Town of Manda   | ofDis  | trict of the State Andhra I  | Pradesh.   |
| 4.It is certified that the Di   | ate of Birth Sri/Srima                             | thi/Kumari   | is Day   |
| Month Year (  | n words)   |  | as per the declaration   |
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#### GOVERNMENT OF ANDHRA PRADESH REVENUE DEPARTMENT

INCOME CERTIFICATE NUMBER

Application No:

#### INCOME CERTIFICATE

| This is to certify t        | hat the annual inc | come from all Sources  | of Sri/Srimathi/ | Cumari i | _ 5/0 /  |
|-----------------------------|--------------------|------------------------|------------------|----------|----------|
| D/o / W/o / F/o / M/o       | / G/o              | _, of village / Town _ | Ma               | ndal     | District |
| of the                      | State AndhraPrade  | esh is Rs (i           | n Words).        | as per r | ecords.  |
| This certificate will be va | ilid upto          |                        |                  |          |          |

Certified By

Name : Designation : Mandal :

Note: This is Digitally Signed Certificate, does not require physical signature. And this certificate can be verified at http://www.ap.meeseva.gov.in/ by furnishing the application number mentioned in the Certificate.









AP'

Government of Andhra Pradesh

INCOME & ASSET CERTIFICATE FOR ECONOMICALLY WEAKER SECTIONS

# EWS CERTIFICATE NUMBER





#### VALID FOR THE YEAR

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|--|--|
|  | village/Street   |
| ost Office   | District in the State/Union  |
| erritory   | Pin Code   |
|  | ed below belongs to Economically Weaker Sections, Since the  |
| ross annual income* of his   | s/her 'family'** is below Rs.8 lakh(Rupees Eight Lakh Only)  |
| r the financial year   | . His/her family does not own or possess any of the  |
| llowing assets**:  |  |
| I. 5 acres of agricultur   | ral land and above;  |
| II. Residential flat of 1  | 000sg.ft.and above;  |
| III. Residential plot of 1   | 100sq.yards and above in notified municipalities;  |
| Property and the second | 00sq.yards and above in areas other than the notified  |
| unicipalities;   | Control of # 48 to Assett Senso Sens |
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| Shri/Smt /Kumari   | _ belongs to the caste Whi   |
|  | duled Caste,Scheduled Tribe and Other Backword   |
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| tote : This is Digitally Signed Certificate  | Name:  Designation:  Mandal:  a, does not require physical signature. And this certificate can be verified at mishing the application number mentioned in the Certificate.   |
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### ANDHRA PRADESH MEDICAL COUNCIL

|                  | MEDICAL REGISTRATION CERTIFICATE |   |
|------------------|----------------------------------|---|
| Registration No: | APNC/FMP/ 000000                 | 8 |

APMC/FMR/ 000000

Name: Father's Name :

Mother's Name :

**MCI Registration Number** 

Date Of Birth:

Sex:

Qualification:

Internship Completion Month & Year:

College:

University:

Date & Place of Registration:

Address:

Addl Qualification : -NIL-

It is here by certified that this is a true copy of the entry of the above specified name in the Medical Register, Andhra Pradesh Medical Council Office, Vijayawada.

Signature of Candidate:

Date:

#### IMPORTANT NOTES

No charge is made for alteration of addr to the Registrar for keeping the register afne

A copy of the armual medical register where in the name appears will be supply 5. After the publication of name in the printed medical register the fast edition of the register

All persons registered under this act are eligible to practice molecus system of Ned

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#### **How to Scan the certificates using CAM Scanner**

If document scanners not available, then on special case we can also use the smart phone as scanner and upload the documents.

There are 7 steps to scan the documents using Cam Scanner from mobile phone

- 1. Down load the Cam scanner in to your smart Phone through Play store.
- 2. Scan the documents and save.
- 3. Rename the document i.e. the file name should not contain blanks or special characters.
- 4. Convert to pdf format
- 5. Share / send the pdf document to your email
- 6. Down load the document from email into your PC or Desktop or Laptop.
- 7. Upload the files as described

Lot of stuff is available in YouTube, please go through some videos on usage of cam scanner and how to convert into pdf format and upload to email.

- 6.3 The candidate should paste a passport size photograph which is similar to that applied for NEET-PG 2020 in the space provided in the print out of online application form.
- 6.4 The Registration & Processing fee including 18% GST:
  - For OC & BC Candidates Rs.7,080/- (Rupees Seven thousand and eighty only)
    - (Registration fee Rs. 3,500/-+18% GST & Processing fee Rs.2,500/-+18% GST).
  - **2.** For SC & ST Candidates Rs.5,900/- (Rupees Five thousand and Nine hundred only)
    - (Registration fee Rs. 3,000/-+18% GST & Processing fee Rs.2,000/-+18% GST).

**Verification Fee:** In addition to the above said Registration & Processing fee:

- 1. The candidates who acquired their MBBS Degree outside the AP/TS State shall pay **Rs.3,540/-** (i.e., Rs.3,000/- + 18% GST)
- 2. The candidates who acquired their Under Graduate Degree in Abroad/Foreign Country shall pay **Rs.8,260/- (i.e.,** Rs.7,000/- + 18% GST)

- The fee can be paid through Debit card / Credit card or Net Banking
- > The verification fee, registration fee and processing fee once paid will not be refunded or adjusted under any circumstances. Therefore, candidates are advised to check eligibility conditions thoroughly before applying for admission into PG Medical courses. Application form once submitted cannot be withdrawn and fee paid shall not be refunded/adjusted.
- 6.5 The candidates are advised to take printout of filled in online application form and should sign at the declaration area in the print out of the online application form.

#### 7. MERIT LISTS:

THE MERIT POSITION OF THE CANDIDATES THOSE WHO APPLIED THROUGH ONLINE IN RESPONSE TO THE NOTIFICATION ISSUED BY DR. NTRUHS FOR COMPETENT AUTHORITY QUOTA SEATS IN RESPECTIVE CATEGORIES SHALL BE DETERMINED BY NEET-PG-2020 SCORES AND AS PER THE ELIGIBILITY CRITERIA UNDER APPLICABLE REGULATIONS, GUIDELINES AND RESERVATION POLICIES.

7.1 After completion of the verification of data and certificates uploaded by the candidates, the University will release final merit position of the candidates eligible for exercising Web options. Candidates who will be included in the final merit list will be eligible for exercising web options and the counseling for admissions will be held in online (web) mode only.

#### 8. COUNSELING

The preparation of seat matrix, fee structure, selection procedure and schedule for counseling i.e., exercising of Web options etc., will be notified separately in the University Website only as per the Regulations of University / Orders of Government of AP from time to time. No individual communication will be sent. Candidates are informed to check the website http://ntruhs.ap.nic.in regularly for notifications.

NOTE:As per the direction of the Ministry of Health and Family welfare, Govt. of India vide F.No.V.11011/1/2015-MEP(Pt.), dt.10/03/2017, and as per letter no.420055/C1/2016, dated 28-03-2017 of Principal Secretary to Government, HM&FW Department, Government of A.P., the counseling for admission into PG courses offered by SVIMS, Tirupati shall also be conducted by Dr. NTRUHS.

Sri Venkateswara Institute of Medical Science (SVIMS), Tirupati is a University established by Govt. of AP state legislature act 1995 as an autonomous institute. The tuition fee, training, rules and regulations, stipend, bonds, honorarium during compulsory service etc., are as per SVIMS norms appended herewith. The details are also available in the website http://:svimstpt.ap.nic.in. Contact: 0877-2287777, Ex: 2202, 2217 for details.

#### 9. ADMISSION RULES:

- 9.1 The last date of joining of selected candidates will be communicated to them in the letter of selection.
- 9.2.1All the candidates including service candidates joining the Post Graduate degree, diploma courses should execute bond on a stamped paper of Rs. 100/-

value as prescribed in Annexure-III to the effect that he / she will complete the prescribed period of training or in default to pay Rs.3,00,000/- + 18% GST to the University and shall refund the amount received as stipend upto that date to the Government as notified by the University from time to time.

- 9.2.2 As per G.O.Ms.No.67, HM&FW (C1) Department dated 21-04-2017 candidates have to pay the discontinuation penalty of Rs. 3,00,000/- + 18% GST and they will be debarred for three years for admission into Post Graduate Medical Degree/Diploma courses at the colleges in the State of Andhra Pradesh for admission into PG Medical courses subject to receipt of orders from the Government if any and as notified by the University from time to time.
  - 9.3 The original certificates submitted by the candidates shall not be returned till they complete their courses of study, subject to sub-regulation 9.2.1 & 9.2.2 above.
  - 9.4 **ATTENDANCE:** Candidates selected for the various courses should be the whole-time students. Service candidates will have to apply for leave to prosecute their studies and are required to produce the leave sanction order from the Competent Authority not later than three months after joining the course. The candidate is required to put in a minimum of 80% attendance during each calendar year for being eligible to appear for the University examination.

In a year all 365 days will be considered as working days and students should get 80% attendance each year separately to get eligibility for appearing University exams. The remaining days of absence (including maternity leave) will be considered for extension of study period.

- 9.5.1 **LEAVE:** Students will be permitted to avail 30 days leave per year. No Post Graduate is allowed to go on leave more than 8 days at a stretch. Incase the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave or unauthorized absence is beyond 30 days in a year, the study period of the candidate will be extended to the extent of such period. No other leave is permitted.
- 9.5.2 MATERNITY LEAVE: Women students can avail maternity leave upto 120 days only once in their PG course of study and the study period will be extended to the extent of Maternity leave availed. The candidate shall not be eligible to appear in the University examinations till the completion of study period as per MCI Regulations (Duration of course).

- 9.6 **BREAK OF STUDY AND RE-ADMISSION**: If a student is absent continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format vide annexure V & VI by paying requisite fee in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr.NTR University of Health Sciences with the recommendation of the Principal. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they fulfill the conditions, they may submit applications through the Principal of the College by paying the fee.
- 9.7 PRIVATE PRACTICE: No Post Graduate is allowed to do any private practice or consultation and should not accept any part time employment in any State or Central or Quasi Government or Private organizations during the period of Post Graduation study. The Principal has to take appropriate action after giving opportunity for explanation, if any student violates this rule.
- 9.8 **COLLEGE REGULATIONS:** Candidates are required to follow the rules and regulations of the college and should also abide by the regulations of the University. Under any circumstances they should not have any correspondence with the higher authorities directly without routing through proper channel.
- 9.9 Deputation to in-service candidates selected shall be restricted to 3/2 years only i.e.., 36 months / 24 months for PG Degree & Diploma Courses respectively. The in-service candidates selected to prosecute Post Graduate courses shall be sanctioned deputation for one course only in his/her service time. The in-service candidate selected shall be permitted to take any course of his/her choice based on merit.
- 9.10.1 As a special measure the in-service ST candidates who are eligible to be considered as in-service candidates, if selected to the PG course then they are eligible for deputation for not more than one course in his/ her service or life time.
- 9.10.2 In case, if a service candidate is selected for Diploma Course the candidate may be given deputation, if the candidate is otherwise eligible for a period of 2 years. If a service candidate is already having a PG Diploma either before entry into Govt. Service or after entry into Govt. Service, is selected for a PG degree in any specialty, he/she shall be allowed deputation for another period of 12 months only. No candidate shall be allowed deputation for studying 2<sup>nd</sup> Post Graduate Diploma course under service quota.

- 9.10.3 In-service candidates shall join the course on or before the closure of the admissions after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Chairman, Selection Committee.
- 9.10.4 Any candidate in Government service other than the In-service candidate as defined under regulations, if selected for any Postgraduate course shall not be entitled for any kind of leave including extra-ordinary leave without allowances for prosecuting Post Graduate courses unless the candidate has put in a minimum service specified in regulation.

#### 10. CLOSURE OF ADMISSIONS:

- 10.1 The admissions shall be closed on the date as notified by the University.
- 10.2 Any vacancy as on the date of closure of admissions shall not be filled. They will not be carried forward to the next year as per the directions of Supreme Court of India.

#### 11. DURATION OF COURSE:

The duration of P.G. Diploma course is 2 years and P.G. Degree course is 3 years. In the case of students having a recognized two year Post Graduate Diploma course in the same subject, the period of training for PG Degree is 2 years including the period of examination. If the break of study is more than three months the candidate has to apply (vide Annexure-VI) to the University through the Principal/Dean of the college. The University can give permission to the candidate to complete the course within twice the years of the study of the particular course based on evidences produced by the candidate for the break of study.

#### 12. DISSERTATION:

The Post Graduates who are admitted must register the topic of their dissertation with the University within six months of commencement of the course and approval of the University should be obtained.

The dissertation should be submitted within 2  $\frac{1}{2}$  years of commencement of the Course. In the case of the candidates who are granted exemption of one year of study period of degree course, the dissertation should be submitted within 1  $\frac{1}{2}$  years of commencement of the course. If the above schedule is not followed the period of Post Graduation will be extended by six months.

- 12.1 A postgraduate student in broad specialties shall present one poster presentation, to read one paper at a national/State conference and to present one research paper which should be published/ accepted for publication/sent for publication during the period of his/her postgraduate studies so as to make him/her eligible to appear at the postgraduate degree University examination.
- 12.2 A Candidate registered for MD/MS Degree Examinations shall clear the examinations within 8 (eight) years from the date of joining for the course and the candidates registered for P.G. Diploma courses should clear the examination within 7 (seven) years from the date of joining of the course. If he/she does not pass the examination within the period specified above, he/she shall not be permitted to appear for examinations thereafter.

#### 13.MIGRATION AND TRANSFER OF CANDIDATES:

Migration / Transfer / Mutual transfer of Post Graduate students from one medical college to another Medical College, from one course to another course and from Degree to Diploma and vice versa are not allowed under any circumstances.

#### 14. POWERS OF PRINCIPALS:

Notwithstanding anything contained in these regulations, the Principals of Medical Colleges in the State may at any time before completion of the Post Graduate course either on their own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of the receipt of the show cause notice to submit written explanation and on personal hearing, order, cancellation of admission to the 1st year Post Graduate Degree/Diploma course if in the documents attached thereto or in the Statements made either before the authority incharge of admission or the Principals or in any other manner. Against any such order of the Principal, an appeal shall lie with the Registrar, Dr. NTR University of Health Sciences, A.P. Vijayawada.

#### 15.POWERS OF THE DR. NTR UNIVERSITY OF HEALTH SCIENCES:

Dr. NTR University of Health Sciences, Vijayawada may either suomoto or on an application made to them, call for and examine the records relating to any selection or admission or cancellation there of in respect of the admission made by the concerned authority, for the purpose of satisfying themselves as to the correctness of legality or propriety of such selection or cancellation and pass such order in relation there to as they deem fit including cancellation of the selection already published or admission already made, provided that the University may, before canceling such selection or admission, give an opportunity to the authority and to the person affected to show cause against such cancellation. Dr.NTR UHS has every right to cancel the admission of

any candidate without any notice, if the certificates produced by the candidate are found to be fake / false/forged

Note: If a candidate is found to have submitted false information such candidate is liable to be disqualified for admission and in case already admitted, the admission will be cancelled. Further disciplinary action against him/her will be initiated by the University as per rules.

VIJAYAWADA Dt: 18.04.2020 Dr. K.SANKAR REGISTRAR

### **ANTI RAGGING ACT**

Ragging is prohibited in the Educational Institutions in the State of AP vide Act No.26 of 1997, dated.21-8-1997. The Anti raging Act is placed on the Website of the University for information.

#### **DOCUMENTS TO BE UPLOADED ALONG WITH APPLICATION FORM**

| 1.  | NEET PG - 2020 – SCORE CARD.   |
|-----|--|
| 2.  | MBBS Provisional or Original Degree Certificate.   |
| 3.  | MBBS study certificate.  |
| 4.  | Compulsory Rotatory Internship certificate.  |
| 5.  | Temporary / Permanent Medical Registration from the respective State Medical Council.  |
| 6.  | If the candidate passed MBBS from Siddhartha Medical College, Vijayawada, he / she has to submit study certificates from 6th to Intermediate / 10+2. |
| 7.  | 10 years Residence proof/ Study certificates for Non Local candidates only claiming unreserved quota seats   |
| 8.  | Social Status Certificate (Permanent Caste Certificate) as shown in Annexure - I in the application form (issued through Mee-seva)                   |
| 9.  | Parental Income Certificate if applicable.   |
| 10. | Differently abled Certificate issued by the Competent Authority as specified in the Regulations in case of PWD (Person with disability) candidates   |
| 11. | Service Certificate in case of In-service candidates as in Annexure-IV- A and also IV-B (if already available) .                                     |
| 12. | Provisional or Original certificate of PG Diploma or Degree, if applicable.  |
| 13. | Aadhar Card  |
| 14. | EWS certificate as per Government of AP orders (if applicable)   |

Note: The reservation of 10% in favour of Economically Weaker Sections (EWS) in admissions will be implemented if seats are sanctioned for EWS Quota by Govt. of India / Medical Council of India for the academic year 2020-21.

### ANNEXURE - I FORM OF CASTE CERTIFICATE

| Serial No.  |  |
|---|--|
| S.C.  | District Code:   |
| S.T.  | Mandal Code:   |
| B.C.  | Village Code:  |
| Certificate No.   |  |
| COMMUNITY, NATIVITY AND   | DATE OF BIRTH CERTIFICATE  |
| 1) This is to certify that Sri/Smt/Kum  | Son/daughter of Sri  |
|   | 9  |
| Mandal  | District   |
| Community which is recognized as Scheduled Caste  | of Andhra Pradesh belongs to   |
| Community which is recognized as ocheduled Caste  | 7 Scheduled Tribe / Backward Class under.  |
| The Constitution (Scheduled Castes) order 1950 The Constitution (Scheduled Tribes) order 1950   |  |
| G.O.Ms.No.1793, Education, dated 25-9-1970 as (Modification) Order 1956, S.Cs. and S.Ts (Amendm | amended from time to time (BCs) S.Cs., S.Ts. list nent) Act, 1976:   |
| 2) It is certified that Sri/Smt/Kum   | <del>-</del>   |
| 3) It is certified the place of birth of Sri/Smt/Kum  Town                                      |  |
| 4) It is certified that the date of birth of Sri/Smt/Kum .                                      | •  |
| Month Year (in words)<br>given by his/her father/mother/guardian and as en                      | •  |
|   | Signature :  |
| (Seal)  | Date :   |
|   | Name in Capital Letters :  |
|   | Designation:   |
| Explanatory Note:   |  |
| •   | Authority must mention sub-caste in case of Scheduled heduled Tribes) as listed out in the S.Cs., and S.Ts., |
| NOTE: Certifying Officer should follow the orders issued i                                      | in G.O.Ms.No.58, Social Welfare (J) Dept., dt.12-5-97.   |

#### **ANNEXURE- II**

#### **DISCONTINUATION CERTIFICATE**

| This is to certify th | ıat      | P.G. student                 | in           | cour             | se of ac | ademic   | o year |
|-----------------------|----------|------------------------------|--------------|------------------|----------|----------|--------|
|                       | admitted | on                           | has          | discontinued     | the      | course   | on     |
|                       | by pay   | ring the bond amount of Rs.3 | 3,00,000/- + | 18% GST (Rs      | . 3,540  | 00/-) th | rough  |
| Demand Draft          | No       | date of                      |              | bank             | and      | the st   | tipend |
| Rs                    | through  | Challan No. / D.D.No         | a            | and date         |          |          |        |
|                       |          |                              |              |                  |          |          |        |
|                       |          |                              |              |                  |          |          |        |
|                       |          |                              |              |                  |          |          |        |
| College Seal          |          |                              | c            | Signature of the | Dringin  | al with  | cool   |
| College Seal          |          |                              |              | ngriature or the | FillCip  | ai Willi | Seai   |
| Date                  |          |                              |              |                  |          |          |        |

#### ANNEXURE - III

#### (Non-Judicial Stamped paper for Rs. 100/-)

#### (FOR ALL CANDIDATES)

| I, Dr   | selected for Post Graduate Degree/Diploma              |
|---|--|
| for the year 2020-21 do hereby undertake to complete the  | said course as per the requirements of the University. |
| In the event of my leaving the studies after joining the cour   | se, I undertake to pay to Dr. NTR University of Health |
| Sciences a sum of Rs.3,00,000/- + 18% GST and refund  | d the amount received as stipend upto that date to     |
| Government.   |  |
|   |  |
| DATE:   | Signature of the Candidate                             |
| Witness:  | Sureties   |
| 1. Signature :  | 1. Signature :   |
| Name and address in full  | Name and address in full                               |
|   |  |
|   |  |
| 2. Signature :  | 2. Signature :   |
| Name and address in full  | Name and address in full                               |
| N.B.: 1. The Bond format shall be typed on the Non Judicia 2. Sureties should be of two permanent Gazetted Of |  |
|   |  |

#### ANNEXURE- IV A

#### **SELF DECLARATION BY INSERVICE CANDIDATES**

| l,          | Dr                         |                |             |      |        | _       |       | ,      | Son/Daugh    | iter        |        | of   |
|-------------|----------------------------|----------------|-------------|------|--------|---------|-------|--------|--------------|-------------|--------|------|
|             |                            |                | is          | in   | ļ      | ser     | vice  |        | and          | working     |        | as   |
|             |                            |                | under       |      | the    |         | adr   | ninist | rative       | control     |        | of   |
|             |                            |                |             | . 1  | will   | put     | up    | the    | following    | service     | as     | on   |
|             |                            |                |             |      |        |         |       |        |              |             |        |      |
| 1) Tribal s | Service - Years :          | Months         |             |      | Day    | ys      |       |        |              |             |        |      |
| 2) Rural S  | Service - Years :          | Months         |             |      | Day    | ys      |       |        |              |             |        |      |
| l do h      | nereby declare that I do   | not have an    | y Post Gra  | adua | ate D  | egre    | e or  | Diplo  | ma / I hav   | e a post (  | gradu  | uate |
| degree/Dip  | oloma in                   | (Specify th    | e subject)  | . 1  | satisf | y the   | defi  | nition | of "In serv  | ice candi   | idate  | " as |
| per rule 3  | (2) explanation 1&2 of     | f G.O.Ms.No    | .29 HM &    | F۷   | V (C   | 1) De   | ept., | dt. 2  | 22-3-2018,   | G.O.Ms      | .No.1  | 122, |
| HM & FW     | (E2), dt. 13-04-2006.      | My Date of     | Birth is _  |      |        |         |       | _ and  | d I will be  | having a    | lefto  | over |
| service of  | 8/7 to be eligible for de  | eputation as s | service ca  | ndic | late a | after   | com   | pletio | n of the co  | ourse to s  | erve   | the  |
| Governme    | nt. If this declaration is | found to be    | incorrect a | and  | false  | e, I ar | n lia | ble fo | or action fo | r submitt   | ing fa | alse |
| declaration | n in addition to cancella  | ation of admis | ssion into  | the  | Post   | t Gra   | duat  | e cou  | ırse. I cert | ify that th | e ab   | ove  |
| information | n is true and correct.     |                |             |      |        |         |       |        |              |             |        |      |
|             |                            |                |             |      |        |         |       |        |              |             |        |      |
| Date:       |                            |                |             |      |        |         | S     | Signa  | ture of the  | candidate   | Э      |      |
| Name (in o  | capitals):                 |                |             |      |        |         |       |        |              |             |        |      |
| Mobile Nu   | mber:                      |                |             |      |        |         |       |        |              |             |        |      |
| Address:    |                            |                |             |      |        |         |       |        |              |             |        |      |

#### **ANNEXURE - IV B**

ELIGIBILITY SERVICE CERTIFICATE TO BE CONSIDERED FOR P.G. MEDICAL SELECTION UNDER SERVICE QUOTA AS PER GOVERNMENT ORDER.

#### SERVICE ELIGIBILITY CERTIFICATE

| Th  | is is       | to        | certify      | that      | Dr.        | Son/Daughter of   |
|-----|-------------|-----------|--------------|-----------|------------|---|
|     |             |           |              |           |            | is in service and working                                     |
| as  |             |           |              |           |            | under the administrative control of                           |
|     |             |           |              |           |            | . He/She is already having                                    |
| Ρ.0 | G. Degree/  | 'Diploma  | a (Specify t | he specia | alty-If no | information write Nil). He/She is eligible for selection into |
| an  | y PG Deg    | ree or    | Diploma /    | PG Deg    | ree (Stri  | ke off the one not applicable) under service quota for        |
| ad  | mission int | o P.G. I  | Medical Co   | urses for | the year   | 2020-21 as per orders of Govt. of AP vide <b>G.O.Ms.No.29</b> |
| НΝ  | 1 & FW (C   | 1) Dept   | t., dt. 22-3 | -2018, G  | .O.Ms.N    | o.122, HM & FW (E2), Dt. 13-04-2006. His / Her date of        |
| bir | th is       |           | a            | and he /  | she is ha  | aving the requisite 5 years period of leftover service after  |
| CO  | mpletion of | f the cou | ırse.        |           |            |   |
|     |             |           |              |           |            |   |
| SE  | RVICE AS    | ON        |              | _         |            |   |
|     |             |           |              |           |            |   |
| 1)  | Tribal Sei  | rvice - Y | ears :       | M         | lonths     | Days  |
| 2)  | Rural Ser   | vice - Y  | ears :       | N         | lonths     | Days  |
|     | (SEAL)      |           |              |           |            | Signature of concerned Department HOD                         |
|     | Date:       |           |              |           |            |   |

### ANNEXURE - V

#### **DECLARATION**

| I            |                   |              |        |        |        |      | S    | on     |         | of/[  | Daugl  | hter  |       | 0    |
|--------------|-------------------|--------------|--------|--------|--------|------|------|--------|---------|-------|--------|-------|-------|------|
|              |                   | Residing     | at     |        |        |      |      |        | an      | id a  | dmitte | ed to | in I  | yeaı |
| of           |                   | (Name        | of     | the    | СО     | urse | Э    | /      | UG      | ;     | 1      | Ρ.    | G)    | a    |
|              |                   |              |        | (I     | Name   | of   | the  | Col    | lege)   | do    | here   | by    | soler | mnly |
| affirm and   | sincerely state a | as follows:  |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              | nat I shall abide | -            |        | •      |        |      |      |        |         |       |        |       |       | •    |
|              | iences, Vijaya    |              | the    |        |        |      | (cou | rse)   | inclu   | ıdin  | g req  | gula  | tions | foi  |
| re-admissi   | on after the brea | ak of study. |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
| Date :       |                   |              |        |        |        |      | Sign | ature  | e of ca | andi  | date   |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        | ,    |      |        |         |       |        |       |       |      |
|              |                   |              | / Coul | ntersi | gned / |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      |      |        |         |       |        |       |       |      |
|              |                   |              |        |        |        |      | Dea  | ın / F | Princip | oal / | Direc  | ctor  |       |      |
| (Office date | e with seal)      |              |        |        |        |      |      |        |         |       |        |       |       |      |

#### **ANNEXURE - VI**

### PROFORMA FOR RE-ADMISSION 1. Name of the student 2. Name of the course and period of study 3. Name of the College 4. Date of joining the course To: 5. Duration of break of study From: 6. Details of examinations appeared & Subjects passed 7. Reasons for the period of break of study of the course (Evidence should be produced) 8. The details of previous break of study (Enclose Xerox copy of the permission Order of the University, if any) 9. Whether any disciplinary case is pending 10. Whether the candidate has registered with : this University, if so furnish the Regn. No. 11. Details of Fee paid DD.No: Date Bank Amount Paid Rs. (Processing fee: Rs. 2000/-Re-admission/break of study fee: Rs. 5000/-, (The DD should in favour of the Registrar, Dr. NTR UHS payable at Vijayawada)

12. Previous Correspondence if any made

(Furnish copies of relevant records)

Signature of the candidate

13. Remarks of the Dean / Principal / Director concerned:

Certified that the details furnished above in respect of the candidate are verified and found to be correct.

Signature of the Dean/Principal/Director

With seal

# SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES (SVIMS), TIRUPATI PG MEDICAL ADMISSIONS REGULATIONS (2020-21)

#### 1. INSTITUTION IN BRIEF:

Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, a multi super specialty hospital with 940 beds, was established in 1993 by TTD and later declared as State University by Govt. of AP through Andhra Pradesh State Legislature Act (No. 12 of 1995). The counsellings for admission into UG, PG & Super specialty courses offered by SVIMS are conducted by Dr NTRUHS and MCC, DGHS, Govt. of India respectively. The tuition fee, training, rules and regulations, stipend, bonds, honorarium during compulsory service etc., will be applicable as per SVIMS norms for PG courses (Broad specialties). Those who are opting for admission for the seats at SVIMS, Tirupati have to fulfil the requirements of SVIMS apart from Dr NTRUHS/ MCC, DGHS, Govt. of India. For further details visit SVIMS website <a href="http://svimstpt.ap.nic.in">http://svimstpt.ap.nic.in</a>, (or) mail your request to svimspget@gmail.com (or) Contact: 0877-2287777, Extn.: 2202, 2267.

#### 2. AVAILABILITY OF PG SEATS (MD/MS) AT SVIMS, TIRUPATI – SPECIALTY WISE

| Sl.<br>No. | Name of the course   | All<br>India<br>Quota | State<br>Quota | Total seats |
|------------|----------------------|-----------------------|----------------|-------------|
| 1.         | Anaesthesiology      | 4                     | 5              | 9           |
| 2.         | Biochemistry         | 0                     | 1              | 1           |
| 3.         | Emergency Medicine   | 1                     | 1              | 2           |
| 4.         | Medicine             | 4                     | 5              | 9           |
| 5.         | Microbiology         | 0                     | 1              | 1           |
| 6.         | Nuclear Medicine     | 1                     | 1              | 2           |
| 7.         | Pathology            | 1                     | 1              | 2           |
| 8.         | Radio-Diagnosis      | 3                     | 4              | 7           |
| 9.         | Radiotherapy         | 1                     | 2              | 3           |
| 10.        | Transfusion Medicine | 0                     | 1              | 1           |
| 11.        | General Surgery      | 2                     | 2              | 4           |
|            | Total                | 17                    | 24             | 41          |

#### 3. RULES & REGULATIONS FOR PG COURSES

1. The courses are full time courses. The candidate shall be full time Resident. No postgraduate is allowed to do any private practice or consultation and shall not accept any part time employment in any state or central or Quasi Government or private organizations during the period of Post Graduate study. If any student violates this rule, appropriate action shall be taken.

#### 2. FEES:

- 1. The Selected candidate has to pay the University fee as fixed by Dr NTRUHS, Vijayawada, Andhra Pradesh.
- 2. The fees structure is as detailed below:

| S. No   | Fees particulars                           | Amount      |  |  |  |
|---------|--|-------------|--|--|--|
| 01.     | University Fee- Rs. 23,500                 | Rs.         |  |  |  |
| Tuition | fee & Other fees                           |             |  |  |  |
| 01.     | Tuition fee per annum                      | 1,00,000 /- |  |  |  |
| 02.     | Library fee per annum                      | 5,000/-     |  |  |  |
| 03.     | Registration fee                           | 1,000/-     |  |  |  |
| 04.     | Sports & Cultural Activities fee per annum | 1,000/-     |  |  |  |
| 05.     | Medical expenses fee per annum             | 5,000/-     |  |  |  |
|         | Total                                      | 1,12,000/-  |  |  |  |
| 06.     | Caution Deposit (Refundable)               | * 10,000/-  |  |  |  |
| 07.     | Hostel Deposit (Refundable)                | * 5,000/-   |  |  |  |
| 08.     | Hostel Corpus fund (Non-refundable)        | 5,000/-     |  |  |  |

<sup>\*</sup> The caution deposit is to be paid at the time of joining and hostel deposit and corpus fund are to be paid if hostel is required.

- 3. At the time of reporting for admission, the candidate has to pay
  - a) Rs. 23,500/- towards University fee for All India Quota candidates by way of DD
  - b) Rs.11,200/-(10% of tuition fee & other fee, non refundable) by way of DD.
  - c) Balance fees of Rs.1,00,800/- by way of another DD. In case, the candidate wants to slide to other college, the amount paid under (b) will not be refunded, the rest of the fees will be returned.
  - d) The demand draft (DD) shall be drawn in favour of, "The Director, SVIMS, Tirupati", payable at Tirupati. The DDs shall be drawn on or after 20.03.2020.

#### 3. Stipend:

Monthly stipend as per SVIMS rules shall be paid to the candidate admitted to the course for the period not exceeding 36 months, taking their monthly attendance into consideration. At present they are being paid monthly stipend of Rs.42,000/-, 45,000/- and 48,000/- respectively during I, II and III year course of study.

**Note:** In-service candidates will not be paid stipend if he/she draws leave salary in their parent institution.

#### 4. Resident's Manual:

After admission, each Postgraduate Resident will be issued a copy of the Resident's manual. The manual consists of the duties, responsibilities, attendance, leave, academics, thesis writing and other guidelines to be followed during the training period. A copy of the resident's manual for the year 2019 is available for reference in the institute website: <a href="http://www.svimstpt.ap.nic.in">http://www.svimstpt.ap.nic.in</a>.

#### 5. Research Grant:

Each Postgraduate will be offered a research grant of Rs. 50,000/- towards carrying the research work for submission of thesis.

#### 6. Log Book:

The candidate shall maintain a log book. There shall be entry of various special investigations done, procedures, operations performed etc., by the candidate during the study period certified by the head of the department. The Log book shall be submitted to the examiners at the time of practical and viva voce.

#### 7. Duties and responsibilities:

Duties and responsibilities of students joining PG (MD/MS) medical courses shall be fixed by the Institute from time to time. They will be required to pursue such works that may be needed in the legitimate interest of the patient care in the hospital. The service of the post graduate resident may be terminated without any prior notice by the Director-cum-Vice Chancellor on the following grounds:

- i) If SVIMS is satisfied on Medical evidence that the resident is unfit and is likely to remain so for a considerable period, for reasons of ill health and unable to discharge his / her duties. The decision of the Director-cum-VC, whether the Resident is unfit and is likely to continue to remain unfit, shall be conclusive and binding on him / her.
- ii) If the resident is found to be guilty of insubordination, interference with the patient care/university administration or misconduct.
- iii) If any resident is absent continuously for more than 30 days without any intimation to the office, no course / course completion certificate will be issued and necessary penalty will be levied.
- iv) If the certificates submitted by him/ her at the time of joining the course are found to be not genuine by competent authority at any time during or after the course his / her Degree is liable to be cancelled.
- 8. The Performance of the candidates joining the course will be evaluated periodically by a committee constituted for the purpose and in case of unsatisfactory performance, the Institute has the right to take appropriate action to extend the period of training or detain the candidate and make him/her ineligible for appearing for final examination including the removal of the name of the candidate from the rolls of the institute.

#### 9. Library:

There is a well established separate library building in 45,000 sq. ft. available in SVIMS Campus with good collection of books (11583+) and subscription of foreign and Indian journals (150). The library has back volume journal collection from the year 1993. The Library is well equipped with modern facilities such as e-learning to access internet

and web resources including online journals and e-books. All library services are being automated on modern line by adopting KOHA Library Automation Software. The computerization of collections is under process which will be accessible through OPAC. There is a computer lab consists of 35 nodes to access e-resources for library users on free of cost. The main thrust of the library continues to be improvement, of quality of services and facilities, achieving high degree of user satisfaction and modernization of its activities and operations. It has Scanning and Photocopying facilities for library users. The Library is kept open for 363 days in a year except Jan 26<sup>th</sup> and Aug 15<sup>th</sup> and functions 16 hours a day i.e. 9 a.m. to 12 a.m. (midnight). During festivals, holidays and Sundays, it works from 10 a.m. to 5 p.m.

#### 10. Warning:

In case any candidate is found to have supplied false information or certificate/s or found to have withheld or concealed certain information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Institute and his/her name will be referred to Medical Council of India.

#### 11. Discipline:

The students shall maintain strict discipline during the period of study/training program in terms of conduct rules of the institute. The candidates shall not resort to any strikes during the period of their study. The students are not permitted in criticizing the policies of the Institute either before the print or electronic media or anywhere which amounts to dereliction of duties. Their grievances (if any) may be submitted to the Dean through proper channel. They are not permitted to approach the legal authorities/ MCI/ Govt. without prior permission by the institution. In case of violation of the conduct rules, the admission of the candidate is liable for cancellation apart from invoking the terms and conditions of the bond.

#### 12. Ragging:

Ragging is prohibited in the Educational Institutions in the State of Andhra Pradesh, vide.Act.No.26 of 1997, dated 21-08-1997 & amendments made from time to time and Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009 issued vide notification dated 03-08-2009.

If any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution and the information will be forwarded to Medical Council of India for taking necessary action.

After admission, each candidate has to submit an affidavit duly signed by self and parent /guardian. The affidavit is available in the website <a href="https://www.amanmovement.org">www.amanmovement.org</a>.

13. The rules are subject to change in accordance with the institute's policy taken from time to time.

#### 14. Powers of Dean:

Notwithstanding anything contained therein, the Dean, SVIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course, if in his/her opinion such candidate had furnished incorrect particulars/false information or in the certificates or in the statement made either before the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director-cum-VC, SVIMS, Tirupati.

#### 15. Bond:

- 1. The selected candidates have to execute two bonds. The proforma of the Indemnity Bonds are available at **Appendix-I**, which are to be submitted on or before the date of commencement of the course and receive the admission order.
- 2. The candidate shall execute the Indemnity Bond I on a stamp paper (non-judicial) of Rs.100/- value, that, in the event of the candidate discontinuing the studies at any time during the course, he/she shall be bound to pay a sum of Rs.5,00,000/- (Rupees Five lakhs only) along with the full stipend amount received by him/her back to the Institute.
- 3. The candidate shall also execute another bond (Indemnity Bond II), that in the event of not willing to work in the post and pay offered by the institute after successful completion of the course for a period of one year, he/she shall be bound to pay a sum of Rs.20,00,000/- (Rupees Twenty lakhs only).

#### 16. Compulsory Service:

As per G.O.RT. No. 144 HM&FW (C1) Dept. dated 20-04-2018 all the post graduates joined in SVIMS have to do compulsory service for a period of one year after successful completion of the course immediately. Those who are in-service candidates and who are selected in DM/MCh course are exempted from compulsory service. During their service, they will be paid honorarium.

In the event of not working in compulsory service after successful completion of the course, he/she shall be bound to pay a sum of Rs.20,00,000/- (Rupees Twenty lakhs only). Unnecessary delay in joining without any valid reason will lead to execution of bond and withhold of degree certificate.

# List of documents to be submitted at the time of Admission (All Originals and one set of photo copies)

1. Provisional allotment order issued by MCC, DGHS for AIQ category.

(or)

Provisional Admission order issued by Dr NTRUHS for state category.

- 2. NEET PG -2020 Admit card
- 3. NEET PG 2020 Rank card
- 4. 10<sup>th</sup> class /SSC Marks certificate
- 5. Intermediate (+2) certificate
- 6. MBBS Degree certificate (Provisional / Original)
- 7. MBBS consolidated marks memo
- 8. Certificate of Internship
- 9. Medical Council Registration Certificate
- 10. Transfer / Migration certificate of MBBS.
- 11. Study & Conduct certificates of MBBS
- 12. Integrated permanent community certificate for SC/ST/BC categories.
- 13. Photocopy of Aadhar card
- 14. Photocopy of PAN card
- 15. Fees as mentioned under clause 3 (ii)
- 16. Anti Ragging affidavit signed by both student and parent (*Information on affidavit on anti-ragging: website address for online submission* www.amanmovement.org, to be submitted on 1st May 2020)
- 17. Any other certificate claiming the reservation under PWBD (if applicable)
- 18. Indemnity Bond-I & II (to be submitted on 1st May 2020)
- 19. Passport size photos 03

### 4. BOND PROFORMA (I & II)

# FORM OF BOND TO BE EXECUTED BY THE CANDIDATE JOINING PG COURSES AT SVIMS, TIRUPATI

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

#### **INDEMNITY BOND - I**

| This deed of indemnity is   | executed by   |   | S/o, D/o  |  |  |  |  |  |
|---|---|---|---|--|--|--|--|--|
| W/o   | on this   | (day) of  | 2020  |  |  |  |  |  |
| residing at   |   | _ herein after  | referred as the   |  |  |  |  |  |
| "STUDENT" and the Registrar, St<br>Tirupati, herein after called as the   | ri Venkateswara Institu   | ite of Medical S  | ciences (SVIMS)   |  |  |  |  |  |
| WHEREAS, the said stude SVIMS for the year 2020.  | nt selected for the cou   | rse of  | ir  |  |  |  |  |  |
| WHEREAS the SVIMS has that the student selected for the co (Rupees five lakhs only) + GST as that he / she will complete the course after closure of admissions the stipend (if any) received from WHEREAS, the student se this bond. The bond will come into | ourse has to execute a be applicable in favour of urse. In case of cancell s, the student is liable to SVIMS.       | oond for<br>the Registrar, S<br>ation/disconting<br>to pay the said b<br>ne said conditio | Rs. 5,00,000 SVIMS promising uation of the said bond amount and ons and executing |  |  |  |  |  |
|   |   |   |   |  |  |  |  |  |
| This Indemnity bond is exe  | cuted in the presence o   | of the following v  | witnesses   |  |  |  |  |  |
| Date:   | Signatu   | re of the Cand  | lidate  |  |  |  |  |  |
| Witness:  | Sureties  | <b>;</b>  |   |  |  |  |  |  |
| 1. Signature:<br>Name and address in full   | 1. Signatu<br>Name an   | are :<br>ed address in ful  | <i>'</i> !  |  |  |  |  |  |
| 2. Signature :<br>Name and address in full  | 2. Signati<br>Name an   | ure :<br>d address in ful   | <i>!!</i>   |  |  |  |  |  |
| <ul> <li>N.B.: 1. The Bond format shall be typed on the Non Judicial stamped paper.</li> <li>2. Sureties should be of two permanent Gazetted Officers working in state Govt. /Govt. of India</li> </ul>   |   |   |   |  |  |  |  |  |
| The following documents of the v  1. Copy of Aadhar card  2. Copy of PAN cord   | The following documents of the witnesses / sureties are to be submitted along with the bond  1. Copy of Aadhar card |   |   |  |  |  |  |  |

# SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SELECTED CANDIDATE WHILE JOINING PG COURSES AT SVIMS, TIRUPATI

(To be submitted on Non-Judicial stamp paper worth of Rs.100/-)

#### (FOR NON - SERVICE CANDIDATES ONLY)

#### **INDEMNITY BOND - II**

|                  | This deed of indemnity is executed by  |   |   | S/o,   |  |  |  |  |
|------------------|--|---|---|--|--|--|--|--|
| D/o,             | W/o  | on  | this  | (day) of   |  |  |  |  |
|                  | 2020, residing at  |   |   | herein   |  |  |  |  |
| after i          | referred as the "STUDENT" and the Regis  | strar, Sri Venk                                   | ateswara Inst                                   | itute of Medical                                       |  |  |  |  |
| Scien            | ces (SVIMS), Tirupati, herein after called   | as the "SVIMS                                     | S" <b>.</b>                                     |  |  |  |  |  |
|                  |  | .1  |   |  |  |  |  |  |
| ~~~~~            | WHEREAS the said student selected for  | the course of                                     |   | in   |  |  |  |  |
| SVIM             | S for the year 2020.   |   |   |  |  |  |  |  |
| Twenthe / stours | WHEREAS the SVIMS has prescribed / he student selected for the course has to e ty lakhs only)+ GST as applicable in favorshe will work for a period of one year after. In case the candidate fails to join the pot the said bond amount. | execute a bond<br>our of the Reg<br>er successful | l for Rs.20,00<br>istrar, SVIMS<br>completion o | 0,000/- (Rupees<br>5 promising that<br>f the PG degree |  |  |  |  |
| this b           | WHEREAS the student selected has agond. The bond will come into force from e.  |   |   |  |  |  |  |  |
|                  | This Indemnity bond is executed in the p   | presence of th                                    | e following w                                   | itnesses   |  |  |  |  |
| Date             | :  | Signature o                                       | of the Candi                                    | date   |  |  |  |  |
| Witn             | ess:   | Sureties  |   |  |  |  |  |  |
| ı Cia            | nature.  | 1 Cianatura                                       |   |  |  |  |  |  |
|                  | nature :<br>e and address in full  | 1. Signature : Name and a                         |   |  |  |  |  |  |
| ivante           | e ana adaress in juli  | ivame ana ac                                      | auress in juit                                  |  |  |  |  |  |
| 2 Sig            | nature :   | 2. Signature                                      | •   |  |  |  |  |  |
|                  | e and address in full  | Name and a  |   |  |  |  |  |  |
| 1,4111           | ana adar ooo in jan  | Traine and at                                     | au coo in juit                                  |  |  |  |  |  |
| N.B.:            | 2. Sureties should be of two permanent Gazetted Officers working in state Govt. /Govt. of India.   |   |   |  |  |  |  |  |
| Note:            | The following documents of the witnesses / sure  1. Copy of Aadhar card  2. Copy of PAN eard   | ties are to be sub                                | omitted along wi                                | th the bond  |  |  |  |  |